Virtual Technology Platform - Zoom

Zoom is a cloud-based video communication tool that allows users to set up virtual video/audio0 conferencing, webinars, live chats, screen-sharing, and other collaborative capabilities. Zoom offers a free basic account that supports unlimited one-on-one meetings and large group meetings (3 - 100 participants) up to 40 minutes in length. If the basic account is not sufficient for local units, the Church has made available one enterprise license per unit.

Church Zoom License

This article provides links to instruction, training articles and forum PDFs from <u>Zoom.us</u>, <u>ChurchJesusofChrist.org Help Center</u> and the <u>Church Tech Forum</u>.

Getting Started

- Webinars vs Meetings
- Startup Guide/Profile and Meeting Setup
- Webinar Setup
- Changing Zoom App Settings
- Change Meeting/Webinar Settings
- <u>In-meeting Security Options</u>
 - o Best Practices for Securing Your Zoom Meeting
- Hardware Guidelines

Highlighted Online Resources

- Multiple Language Broadcasts
- Hearing Impaired Captioning
- Attendance Reports
- Breakout Rooms
- Streaming Zoom Meetings on Church Webcast

Meeting Guidelines

Fully Interactive (Zoom Meeting):

Second hour Classes

Limited or Non-Interactive (Zoom Webinar):

Sacrament Meetings

Support

Zoom provides great training and how-to-use articles and videos online. To access all the resources available from Zoom, visit https://zoom.us/ and click "Support".

Zoom FAQ

Additional Church community support can be found on the Church's technology forum at tech. Churchof Jesus Christ.org/forum.

Featured Tech Forum Posts:

- Connecting to Chapel Audio
- Zoom Webinar use for Stake Conference
- Eliminating Zoom Meeting Distractions
- Alternative Host (this would need to be posted on tech forum)
- Account Single Sign-on Support

For additional help, **stake or ward technology specialists** should submit feedback through the meet portal or contact the Global Services Department.