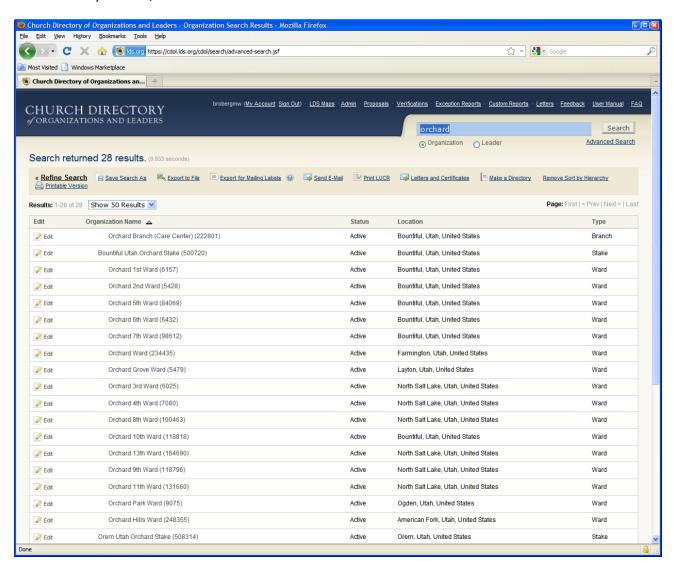
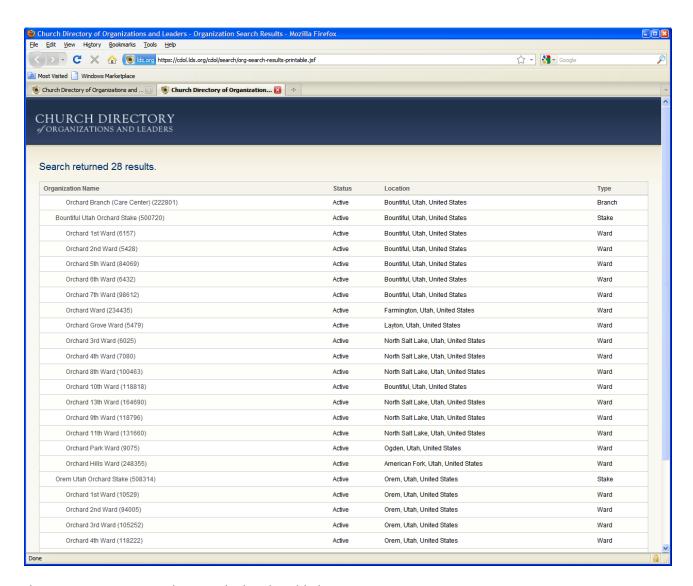
CDOL Tip of the Week. December 19, 2011

CDOL Search Results: Printing the list

When a search returns multiple results, there are times the user may only need a hard copy of the list that is displayed on screen rather than additional information available through "Export to file" or "Make a directory." However, printing the list directly from the screen will include the shaded bar at the top of the results, plus other screen items, like the search field and the various links on the application screen that are not necessarily needed, as seen below:



An easy way to "clean up" the page is to use the "Printable Version" option found in the shaded bar. Clicking that link will return a cleaner version, as seen below:



This is an easy way to make a quick, distributable list in some instances.